

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY, JANUARY 11, 2017, 10:03 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:03 a.m. on Wednesday, January 11, 2017, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. AL THOMPSON  
VICE PRESIDENT**

The meeting was called to order by Mr. Thompson.

Mr. Thompson recognized Mr. Keith Brown, Interim President of Jefferson State Community College, and Jefferson State's inaugural Leadership Academy class. He recognized Dr. Vicki Karolewics, President of Wallace State Community College Hanceville, and Wallace Hanceville's Leadership Academy class.

The Pledge of Allegiance followed the invocation by Dr. Susan Burrow, President of Central Alabama Community College.

On roll call, the following Board members were present:

Mr. Al Thompson  
Mrs. Susan Foy (phone)  
Mr. Frank Caldwell  
Mrs. Crystal Brown  
Mr. Milton Davis  
Mr. Chuck Smith  
Mrs. Mary Scott Hunter (phone)

Also present was Mr. Jimmy H. Baker, Acting Chancellor of the Alabama Community College System. Absent were Mr. Ron Fantroy, Mr. Blake McAnally, and Governor Robert Bentley.

**APPROVAL OF AGENDA**

On motion by Mr. Davis, second by Mrs. Brown, the agenda was approved unanimously without discussion as presented.

**APPROVAL OF MINUTES**

On a motion by Mr. Caldwell, second by Mr. Davis, the Board voted unanimously to adopt the Minutes of the December 14, 2016 meeting as presented without discussion.

**SECTION VI  
PUBLIC COMMENT**

There were no individuals registered to speak during the Public Comment portion of the meeting.

**SECTION VII  
(ACADEMIC AND STUDENT AFFAIRS, ADULT EDUCATION, FACILITIES, FISCAL,  
INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

**ADOPTED**

**BEVILL STATE COMMUNITY COLLEGE**  
**REPAIRS AND UPGRADES FOR FIRE ALARM SYSTEM – 64.141.2016.001**

On motion by Mr. Smith, second by Mr. Caldwell, the Board unanimously authorized the repairs and upgrades to the fire alarm system at the Bevill State Fayette Campus. Fiscal consideration: \$252,500 – College Plant Funds (Unexpended)

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**ALLOCATION OF 2016-2017 INDUSTRY CERTIFICATION FUNDS**

On motion by Mr. Davis, second by Mr. Smith, the Board unanimously authorized the Chancellor to distribute through a grant from the legislative appropriation for Industry Certification Initiatives the sum of \$27,226 to Bishop State Community College. Specific use of these funds are limited to the purchase of equipment and supplies for training in the Machine Tool Technology Program for Southern Company. Fiscal consideration: \$27,226 – 2016-2017 Industry Certification Initiative Funds

**SECTION IX**  
**(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)**

**ADOPTED**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**2017 Legislative Agenda**

On motion by Mrs. Brown, second by Mr. Caldwell, the Board unanimously adopted the Legislative Agenda for the Alabama Community College System for the 2017 Alabama Legislative Session(s). The Board further authorized the Chancellor to form position statements and issue directives as necessary during such legislative session(s) to further the interests of the Board of Trustees and the Alabama Community College System. Fiscal consideration: None

**SECTION X**  
**PERSONNEL**

Mr. Baker introduced Mr. Richard Fiore – Special Assistant to the Chancellor for Special Projects, Dr. Jason Hurst – Director of Workforce Development, Mrs. Donna Boutwell – Director of Compliance, and Mr. Akeem Alexander – Compliance Accountant.

**SECTION XI**  
**(CHANCELLOR'S REPORT)**

Mr. Baker stated he is scheduled to appear before the Joint Budget Committee of the Alabama Legislature to talk about budgets on Tuesday, January 31, at 12:00 p.m. He said it is interesting that the schedule sets out two presentations prior to his appearance. One presentation will be given by State Representative Toby Barker from Mississippi on Evidenced Based Funding. The next presentation will be about Outcomes Based Funding. He said he has spoken to the Trustees about this. He said we are moving to a data-based system where we will be required to demonstrate that we have succeeded by whatever standards that have been established. It becomes more important for us to have accurate data to support what we say we do. He mentioned that Mr. Sentance will follow the presentations. He told the Trustees he wanted to make them aware of the meeting and that they were welcomed to attend.

Mr. Baker mentioned that a Presidents meeting was held following last month's Board meeting and several of the Board members attended. Mr. Jeff Lynn made a Workforce presentation at the meeting and Mr. Baker asked him to give an abbreviated presentation to the Board. He said that he had appointed a committee of Presidents who have worked with Mr. Lynn and who have

worked through the issues of Workforce, Workforce training and where we are going as a System on what our goals are and where we want to go as a System.

Mr. Baker asked Mr. Lynn to come forward. Mr. Lynn recognized the Workforce Task Force – Dr. Martha Lavender, Dr. Susan Burrow, Dr. Larry Ferguson and Dr. Perry Ward. He then presented “Creating a World Class Workforce and Economic Development System”.

Mr. Baker asked Ms. Michelle Sylvester to give a brief report on Shelton State Community College’s and Bishop State Community College’s Presidential searches. Ms. Sylvester stated that at last month’s Board meeting she had informed the Board that the Chancellor had officially launched the Shelton State search with the opening of an anonymous portal which was closed on December 31. It yielded over a hundred responses of valuable input. On January 6, the publication of the vacancy announcement occurred. The publication is out for viewing nationally and within the State of Alabama. The next phase of the Presidential search for Shelton will be the selection of the Advisory Search Committee members which is currently underway. Chancellor Baker will provide the Board with a listing of the Committee members once they are appointed. Moving on to Bishop State, on January 10 the Chancellor officially announced the launching of the Bishop State Presidential search. That process will follow the same as Shelton State with the college employees provided with access to an anonymous online portal to which they can provide feedback and comments through the end of this month. The portal will close on January 31. We expect the position announcement for the vacancy at Bishop State will be announced on February 6. The Board was provided a timeline for the Bishop State search.

Mr. Baker stated we have underway the appointment of a committee to deal with the vacancy at Ingram for the purpose of doing a complete evaluation of the status of our prison education program in general. He asked, “Are we doing the best job that we can do in utilizing the money the best way we possibly could utilize it to provide training programs so that the prisoners could earn certification? What can we do to maintain contacts around the State so that we may have some idea of the needs of the area? We are trying to broaden our understanding and evaluate what we are doing and what we can do to do a better job for prison education. This is more important to me right now. Chester Vrocher is filling the spot and it is not permanent.

Mr. Baker asked Dr. Russ Rothamer to give an update on CampusWorks. Dr. Rothamer reminded the Board that CampusWorks’ summative deliverable was to provide a fit-gap report on current issues, problems, functional gaps that impact the Alabama Community College System and the analysis will include potential solutions. He said so far they have held two-day listening sessions at the System Office, Jefferson State Community College, Lurleen B. Wallace Community College and Southern Union State Community College. In addition, they have held four days of conference calls with presidents who provided feedback. College and System Office staff were able to attend various statewide listening sessions to provide feedback on business process improvement and to help identify an IT strategy that will best meet ACCS’ needs in the most cost effective manner possible. They will provide the Chancellor with a preliminary report on January 24 and they will have a report for the Board in person at the next Board meeting on February 8.

Mr. Baker said there is an issue that he is not comfortable with and it is where we are with grants. He asked are we doing everything that we can do as a department to do one of two things, either seek and secure grants at this department or assist our schools in that same process? I have asked Mr. Jeff Lynn, Mrs. Barbara Anne Spears and Mrs. Donna Boutwell to start the process of making sure that we have people attending the workshops, developing the skills, if we don’t already have people with those skills, and aggressively pursue funding out of every source that makes sense. We haven’t been geared up to do that and I want to have trained people pursuing those sources.

In light of that, I have asked Dr. Linda Young, Dr. Jim Klauber and Dr. Vicki Karolewics to work together. We have been invited to provide information to Senator Shelby’s office for their consideration about what they might can do to assist in funding in the community college system. He asked them to come together as practicing presidents and help us determine what we can do. He asked Dr. Karolewics to speak. Dr. Karolewics said that they spent time together

deliberating about where the greatest benefit would come from an investment at the federal level in the community college system. She said, if you look at the current soon to be inaugurated administration's agenda, it has a significant focus on infrastructure which obviously is one of the greatest needs in the System. We talked about how we could move all our colleges equally into the 21<sup>st</sup> century with regard to opportunity for workforce training, teaching and learning, use of technology, upgrading equipment and facilities to house that equipment and that is where we felt that we should focus. We submitted a report to the Chancellor for his consideration. Mr. Baker stated we are in the process of scheduling a conference call with the three presidents, some supporters in the State, as well as the Senator's office. Mr. Davis asked isn't Senator Shelby responsible for or is the Chairman of the committee for the two-year college system funding? Mr. Baker said he is. Mr. Baker said we are fortunate that we have several people in his office with whom we have contact.

Mr. Thompson thanked and commended Mr. Baker for his report. He appreciated the great reports from Mr. Lynn, Ms. Sylvester, Dr. Rothamer and Dr. Karolewics.

**SECTION XII**  
**(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, February 8, 2017, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. A work session will follow at 1:00 p.m. in the Presidents Conference Room.

**ADJOURNMENT**

On a motion by Mr. Davis, second by Mr. Smith, the Board meeting was adjourned at 10:53 a.m.

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Vice President

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Acting Chancellor