

Academic Inventory Verification

College: _____

Please review the attached academic inventory and note any discrepancies below.

Deletions

Indicate any programs, degrees, certificates, or options to be deleted from inventory. Note that all deletions require completion of a deletion form (attached).

CIP CODE	CIP Program Name (not marketing name)	Degree/Certificate/Option to be deleted (ex: AAS, Certificate, Short-Term Certificate, All)	Has paperwork previously been submitted to accomplish this deletion? If so, submit copy.	Initials of approving college official

Additions

Indicate any programs, degrees, certificates, or options that college officials believe to be part of the official academic inventory which do not appear on the attached copy. Note that all additions require documentation demonstrating that the degree, certificate, or program have been approved by the State Board of Education and by the Alabama Commission on Higher Education when necessary.

CIP CODE	CIP Program Name (not marketing name)	Degree/Certificate/Option to be added (ex: AAS, Certificate, Short-Term Certificate, All)	Is appropriate documentation attached?	Initials of approving college official

Comments: _____

The above represents appropriate corrections to our academic inventory to the best of my knowledge.

Chief Instructional Officer

Date

Phone Number

email address